

## BELMONT PRIMARY SCHOOL

### ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

#### School Directory

<b>Ministry Number</b>	1226
<b>Principal</b>	Bruce Cunningham
<b>School Address</b>	3A Harrison Ave Belmont, Auckland
<b>School Postal Address</b>	3A Harrison Ave Belmont, Auckland
<b>School Phone</b>	(09) 445-6605
<b>School E-mail</b>	<a href="mailto:office@belmont.school.nz">office@belmont.school.nz</a>

#### Members of the Board of Trustees

Name	Position	How Position Gained	Occupation	Term Expires
Bruce Cunningham	Principal	Ex officio	Principal	
Moir Clews	Staff Representative	Elected	Associate Principal	May 2022
Simon Priddy	Chairperson	Elected	Procurement Manager	May 2022
Anand Reddy	Treasurer	Elected	Partner	May 2022
Chris Jewell	Parent Representative	Elected	CFO	May 2022
Nissa Anderson	Parent Representative	Elected	Policy Analyst	May 2022
Michael Sweetman	Parent Representative	Elected	Senior Development Manager	May 2022
Joyce Oorschot	Secretary	Nominated	Staff Member	May 2022

<b>Accountant/Service Provider</b>	The Practice Consultants Ltd
------------------------------------	------------------------------

**BELMONT PRIMARY SCHOOL**  
**ANNUAL REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**Index**

<b>Financial Statements</b>	<b>Page No</b>
Statement of Responsibility	1
Statement of Comprehensive Revenue and Expense	2
Statement of Changes in Net Assets/Equity	3
Statement of Financial Position	4
Statement of Cash Flows	5
Statement of Accounting Policies	6-11
Notes to the Financial Statements	12-19
<b>Other Information</b>	
Analysis of Variance	20-23
Kiwisport	24

# **BELMONT PRIMARY SCHOOL**

## **Statement of Responsibility**

For the year ended 31 December 2020


The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.


The School's 2020 financial statements are authorised for issue by the Board.

Simon Priddy  
Full Name of Board Chairperson

  
Signature of Board Chairperson

31/5/2021  
Date:

Bruce Cunningham  
Full Name of Principal

  
Signature of Principal

31/5/2021.  
Date:

# BELMONT PRIMARY SCHOOL

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2020

		2020	2020	2019
	Notes	Actual	Budget (Unaudited)	Actual
		\$	\$	\$
<b>Revenue</b>				
Government Grants	2	4,035,771	3,931,800	3,940,769
Locally Raised Funds	3	252,440	219,100	267,627
International Students	4	98,087	150,000	101,891
Interest Income		5,272	6,000	9,313
		<u>4,391,570</u>	<u>4,306,900</u>	<u>4,319,600</u>
<b>Expenses</b>				
Locally Raised Funds	3	63,144	67,700	80,292
International Students	4	13,710	22,500	16,665
Learning Resources	5	2,143,992	2,204,450	2,130,234
Administration	6	194,253	200,436	200,481
Finance	7	3,094	-	3,576
Property	8	1,753,739	1,787,600	1,730,940
Loss on Disposal of Property, Plant and Equipment		1,919	-	4,778
Depreciation	9	151,319	150,000	169,680
		<u>4,325,170</u>	<u>4,432,686</u>	<u>4,336,646</u>
<b>Net Surplus/(Deficit) for the year</b>		<u>66,400</u>	<u>(125,786)</u>	<u>(17,046)</u>
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>\$ 66,400</u>	<u>\$ (125,786)</u>	<u>\$ (17,046)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

# BELMONT PRIMARY SCHOOL

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2020

		2020	2020	2019
	Notes	Actual	Budget (Unaudited)	Actual
		\$	\$	\$
Balance at 1 January		1,056,929	1,056,929	1,073,975
Total Comprehensive Revenue and Expense for the Year	25	66,400	(125,786)	(17,046)
Equity at 31 December		<u>\$ 1,123,329</u>	<u>\$ 931,143</u>	<u>\$ 1,056,929</u>
Retained Earnings		1,123,329	931,143	1,056,929
Equity at 31 December		<u>\$ 1,123,329</u>	<u>\$ 931,143</u>	<u>\$ 1,056,929</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# BELMONT PRIMARY SCHOOL

## Statement of Financial Position

As at 31 December 2020

		2020	2020	2019
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Current Assets</b>				
Cash and Cash Equivalents	10	538,592	528,931	491,475
Accounts Receivable	11	128,709	114,855	124,503
GST Receivable		40,578	(1,511)	6,251
Prepayments		17,123	17,220	17,220
Inventories	12	2,405	2,376	2,376
Painting Contract - Current Portion	18	-	-	2,718
Funds due from the Ministry of Education	16	154,812	-	7,149
		<u>882,219</u>	<u>661,871</u>	<u>651,692</u>
<b>Current Liabilities</b>				
Accounts Payable	14	252,333	172,267	172,267
Revenue Received in Advance	15	53,965	122,424	122,424
Funds held for Capital Works Projects	16	72,936	-	1,817
Provision for Cyclical Maintenance	17	27,500	27,500	89,500
Painting Contract Liability - Current Portion	18	18,883	19,282	-
Finance Lease Liability - Current Portion	19	16,738	15,431	15,431
		<u>442,355</u>	<u>356,904</u>	<u>401,439</u>
<b>Working Capital Surplus</b>		<u>439,864</u>	<u>304,967</u>	<u>250,253</u>
<b>Non Current Assets</b>				
Property, Plant and Equipment	13	<u>741,082</u>	<u>676,339</u>	<u>826,339</u>
<b>Non Current Liabilities</b>				
Provision for Cyclical Maintenance	17	15,000	13,000	2,500
Painting Contract Liability	18	25,392	20,000	-
Finance Lease Liability	19	17,225	17,163	17,163
		<u>57,617</u>	<u>50,163</u>	<u>19,663</u>
<b>Net Assets</b>		<u>\$ 1,123,329</u>	<u>\$ 931,143</u>	<u>\$ 1,056,929</u>
<b>Equity</b>		<u>\$ 1,123,329</u>	<u>\$ 931,143</u>	<u>\$ 1,056,929</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



# BELMONT PRIMARY SCHOOL

## Statement of Cash Flows

For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Cash Flows from Operating Activities</b>				
Government Grants		637,628	541,648	562,615
Locally Raised Funds		250,196	219,100	264,810
International Students		28,522	150,000	110,239
Goods and Services Tax (net)		(25,487)	7,762	3,812
Payments to Employees		(424,761)	(422,600)	(415,693)
Payments to Suppliers		(345,131)	(422,286)	(341,137)
Cyclical Maintenance Payments		-	(29,500)	-
Interest Paid		(3,094)	-	(3,576)
Interest Received		5,273	6,000	9,319
Net Cash from the Operating Activities		123,146	50,124	190,389
<b>Cash Flows from Investing Activities</b>				
Purchase of Property, Plant and Equipment		(47,886)	-	(52,928)
Net Cash to the Investing Activities		(47,886)	-	(52,928)
<b>Cash Flows from Financing Activities</b>				
Funds Held for Capital Works Projects		1,109	5,332	20,221
Finance Lease Payments		(10,369)	-	(22,033)
Painting Contract Payments		(18,883)	(18,000)	(18,299)
Net Cash to the Financing Activities		(28,143)	(12,668)	(20,111)
<b>Net Increase/(Decrease) in Cash and Cash Equivalents</b>		<b>47,117</b>	<b>37,456</b>	<b>117,350</b>
Cash and Cash Equivalents at the Beginning of the Year	10	491,475	491,475	374,125
<b>Cash and Cash Equivalents at the End of the Year</b>	<b>10</b>	<b>\$ 538,592</b>	<b>\$ 528,931</b>	<b>\$ 491,475</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

# **BELMONT PRIMARY SCHOOL**

## **Notes to the Financial Statements**

### **1. Statement of Accounting Policies**

For the year ended 31 December 2020

#### **a) Reporting Entity**

Belmont Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

#### **b) Basis of Preparation**

##### ***Reporting Period***

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

##### ***Basis of Preparation***

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

#### ***Financial Reporting Standards Applied***

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

#### ***PBE Accounting Standards Reduced Disclosure Regime***

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

#### ***Measurement Base***

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

#### ***Presentation Currency***

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

#### ***Specific Accounting Policies***

The accounting policies used in the preparation of these financial statements are set out below.

#### ***Critical Accounting Estimates And Assumptions***

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.



#### *Cyclical maintenance*

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. The provision relates mainly to the painting of the school buildings. The estimate is based on a school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 17.

#### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 13.

### **Critical Judgements in Applying Accounting Policies**

Management has exercised the following critical judgements in applying accounting policies:

#### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the Statement of Financial Position as property, plant and equipment, whereas for an operating lease no such asset is recognised.

#### *Recognition of grants*

The School reviews the grant monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### **Government Grants**

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

#### **Other Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

### **Interest Revenue**

Interest revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

### **e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **h) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The School's receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, Short-term receivables are written off when there is no reasonable expectation of recovery.

### **i) Inventories**

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

### **j) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

### **k) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.



Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the Statement of Financial Position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the lease liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	10 - 50 years
Furniture and equipment	5 - 20 years
Information and communication technology	2 - 5 years
Leased assets	Term of lease
Library resources	12.5% diminishing value

### **l) Impairment of property, plant, and equipment**

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### *Non cash generating assets*

Property, plant, and equipment held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

### **m) Accounts Payable**

Accounts payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

#### **n) Employee Entitlements**

##### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, and annual leave earned but not yet taken at balance date.

#### **o) Revenue Received in Advance**

Revenue received in advance relates to fees received from international students where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

#### **p) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### **q) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

#### **r) Financial Assets and Liabilities**

The School's financial assets comprise cash and cash equivalents, accounts receivables, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

#### **s) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, Inland Revenue, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the Statement of Cash Flows.

Commitments and contingencies are disclosed exclusive of GST.

**t) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

**u) Services Received In-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



## 2 Government Grants

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Operational grants	545,883	508,000	495,167
Resource teachers learning and behaviour grants	15,614	-	15,992
Teachers' salaries grants	1,829,672	1,829,800	1,810,708
Use of land and buildings grants	1,570,979	1,570,000	1,559,879
Other MoE grants	73,623	24,000	59,023
	<u>\$ 4,035,771</u>	<u>\$ 3,931,800</u>	<u>\$ 3,940,769</u>

Other MoE grants total includes additional COVID-19 funding totalling \$14,758 for the year ended 31 December 2020.

## 3 Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
<i>Revenue</i>	\$	\$	\$
Donations	144,520	145,000	173,782
Trading	4,635	4,500	5,997
Activities	62,202	60,000	73,104
Fundraising	28,914	-	-
Other revenue	12,169	9,600	14,744
	<u>252,440</u>	<u>219,100</u>	<u>267,627</u>
<i>Expenses</i>			
Trading	3,183	4,500	5,187
Activities	59,961	63,200	75,095
Other expenses	-	-	10
	<u>63,144</u>	<u>67,700</u>	<u>80,292</u>
<i>Surplus for the year Locally Raised Funds</i>	<u>\$ 189,296</u>	<u>\$ 151,400</u>	<u>\$ 187,335</u>

## 4 International Students Revenue and Expenses

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
International student roll	Number 7	Number 11	Number 10
<i>Revenue</i>	\$	\$	\$
International student fees	98,087	150,000	101,891
<i>Expenses</i>			
Commissions	12,105	22,500	13,800
International student levy	1,605	-	2,865
	<u>13,710</u>	<u>22,500</u>	<u>16,665</u>
<i>Surplus for the year International Students</i>	<u>\$ 84,377</u>	<u>\$ 127,500</u>	<u>\$ 85,226</u>

## 5 Learning Resources

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Curricular	89,131	98,850	90,267
Employee benefits - salaries	2,047,386	2,044,300	2,011,927
Equipment repairs	-	2,000	1,609
Operating lease	-	23,900	-
Staff development	7,475	35,400	26,431
	<u>\$ 2,143,992</u>	<u>\$ 2,204,450</u>	<u>\$ 2,130,234</u>

## 6 Administration

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
ACC premiums	7,021	7,000	6,818
Audit fees	7,326	7,326	6,822
Board of Trustees fees	1,210	1,210	1,210
Board of Trustees expenses	4,152	7,000	7,631
Communication	6,050	6,500	5,813
Consumables	13,914	16,500	16,773
Employee benefits - salaries	104,212	103,200	104,473
Insurance	7,091	3,500	7,169
Other	33,618	32,200	33,293
Operating lease	3,419	9,000	3,539
Service providers, contractors and consultancy	6,240	7,000	6,940
	<u>\$ 194,253</u>	<u>\$ 200,436</u>	<u>\$ 200,481</u>

## 7 Finance

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Finance costs	3,094	-	3,576
	<u>\$ 3,094</u>	<u>\$ -</u>	<u>\$ 3,576</u>

## 8 Property

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Caretaking and cleaning consumables	9,081	8,500	8,286
Cyclical maintenance provision	12,500	18,000	1,200
Employee benefits - salaries	99,048	99,100	96,578
Heat, light and water	17,526	23,500	22,594
Grounds	1,450	3,300	3,299
Property management	34,084	55,000	29,545
Rates	114	-	96
Repairs and maintenance	8,957	10,200	9,463
Use of land and buildings	1,570,979	1,570,000	1,559,879
	<u>\$ 1,753,739</u>	<u>\$ 1,787,600</u>	<u>\$ 1,730,940</u>

## 8 Property (cont'd)

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year end reporting purposes.

## 9 Depreciation of Property, Plant and Equipment

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Building improvements	69,847	69,000	69,499
Furniture and equipment	19,107	19,000	19,735
Information and communication technology	46,400	46,000	46,582
Leased assets	14,000	14,000	31,618
Library resources	1,965	2,000	2,246
	<u>\$ 151,319</u>	<u>\$ 150,000</u>	<u>\$ 169,680</u>

## 10 Cash and Cash Equivalents

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Cheque account	529,389	519,733	482,277
Savings account	9,203	9,198	9,198
	<u>\$ 538,592</u>	<u>\$ 528,931</u>	<u>\$ 491,475</u>

Of the \$538,592 Cash and Cash Equivalents, \$72,936 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2020 on Crown owned school buildings under the School's Five Year Property Plan.

Of the \$538,592 Cash and Cash Equivalents, \$3,750 of unspent grant funding is held by the School. This funding is subject to restrictions which specify how the grant is required to be spent in providing specified deliverables of the grant arrangement.

## 11 Accounts Receivable

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Receivables	3,423	347	347
Interest receivable	-	1	1
Teachers salaries grant receivable	125,286	114,507	114,507
Banking staffing underuse	-	-	9,648
	<u>\$ 128,709</u>	<u>\$ 114,855</u>	<u>\$ 124,503</u>
Receivables from exchange transactions	3,423	348	348
Receivables from non-exchange transactions	125,286	114,507	124,155
	<u>\$ 128,709</u>	<u>\$ 114,855</u>	<u>\$ 124,503</u>

## 12 Inventories

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Stationery	1,902	1,563	1,563
Uniforms	503	813	813
	<u>\$ 2,405</u>	<u>\$ 2,376</u>	<u>\$ 2,376</u>

### 13 Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2020	\$	\$	\$	\$	\$	\$
Building improvements	500,580	-	(614)	-	(69,847)	430,119
Furniture and equipment	172,839	33,981	(333)	-	(19,107)	187,380
Information and communication technology	113,315	15,122	(972)	-	(46,400)	81,065
Leased assets	23,884	18,878	-	-	(14,000)	28,762
Library resources	15,721	-	-	-	(1,965)	13,756
<b>Balance at 31 December 2020</b>	<b>\$ 826,339</b>	<b>\$ 67,981</b>	<b>\$ (1,919)</b>	<b>\$ -</b>	<b>\$ (151,319)</b>	<b>\$ 741,082</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2020	\$	\$	\$
Building improvements	1,236,339	(806,220)	430,119
Furniture and equipment	476,724	(289,344)	187,380
Information and communication technology	421,110	(340,045)	81,065
Leased assets	90,197	(61,435)	28,762
Library resources	71,735	(57,979)	13,756
<b>Balance at 31 December 2020</b>	<b>\$ 2,296,105</b>	<b>\$ (1,555,023)</b>	<b>\$ 741,082</b>

The net carrying value of equipment held under a finance lease is \$28,762 (2019: \$23,884).

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2019	\$	\$	\$	\$	\$	\$
Building improvements	560,252	9,827	-	-	(69,499)	500,580
Furniture and equipment	192,574	-	-	-	(19,735)	172,839
Information and communication technology	119,854	43,055	(3,012)	-	(46,582)	113,315
Leased assets	33,007	22,495	-	-	(31,618)	23,884
Library resources	17,036	2,697	(1,766)	-	(2,246)	15,721
<b>Balance at 31 December 2019</b>	<b>\$ 922,723</b>	<b>\$ 78,074</b>	<b>\$ (4,778)</b>	<b>\$ -</b>	<b>\$ (169,680)</b>	<b>\$ 826,339</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2019	\$	\$	\$
Building improvements	1,238,544	(737,964)	500,580
Furniture and equipment	449,495	(276,656)	172,839
Information and communication technology	422,378	(309,063)	113,315
Leased assets	176,512	(152,628)	23,884
Library resources	70,204	(54,483)	15,721
<b>Balance at 31 December 2019</b>	<b>\$ 2,357,133</b>	<b>\$ (1,530,794)</b>	<b>\$ 826,339</b>

### 14 Accounts Payable

	2020	2020 Budget (Unaudited)	2019
	Actual		Actual
	\$	\$	\$
Operating creditors	105,036	38,012	38,012
Accruals	10,526	10,312	10,312
Employee entitlements - leave accrual	11,485	9,436	9,436
Employee entitlements - salaries	125,286	114,507	114,507
	<b>\$ 252,333</b>	<b>\$ 172,267</b>	<b>\$ 172,267</b>

#### 14 Accounts Payable (cont'd)

	2020	2020	2019
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Payables for exchange transactions	252,333	172,267	172,267
	<u>\$ 252,333</u>	<u>\$ 172,267</u>	<u>\$ 172,267</u>

The carrying value of payables approximates their fair value.

#### 15 Revenue Received in Advance

	2020	2020	2019
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
International student fees	27,826	97,391	97,391
Other	26,139	25,033	25,033
	<u>\$ 53,965</u>	<u>\$ 122,424</u>	<u>\$ 122,424</u>

#### 16 Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

		Opening Balances	Receipts from MoE	Payments	BOT Contribution	Closing Balances
2020		\$	\$	\$	\$	\$
Relocatables demolition	<i>in progress</i>	(4,249)	4,249	(2,400)	-	(2,400)
Heat pumps	<i>in progress</i>	(2,900)	-	(2,670)	-	(5,570)
Classroom alterations	<i>in progress</i>	1,817	637,666	(785,073)	-	(145,590)
Astroturf	<i>completed</i>	-	49,890	(49,890)	-	-
Community garden	<i>in progress</i>	-	5,850	(7,102)	-	(1,252)
Driveway	<i>in progress</i>	-	53,075	(4,000)	-	49,075
Drainage	<i>in progress</i>	-	66,337	(44,780)	-	21,557
Fencing	<i>in progress</i>	-	8,325	(6,021)	-	2,304
Totals		<u>\$ ( 5,332)</u>	<u>\$ 825,392</u>	<u>\$ ( 901,936)</u>	<u>\$ -</u>	<u>\$ ( 81,876)</u>

Represented by:

Funds held on behalf of the Ministry of Education

Funds due from the Ministry of Education

72,936  
(154,812)  
\$ ( 81,876)

		Opening Balances	Receipts from MoE	Payments	BOT Contribution	Closing Balances
2019		\$	\$	\$	\$	\$
Outdoor learning space	<i>in progress</i>	(17,798)	18,748	(950)	-	-
Relocatables demolition	<i>in progress</i>	-	89,991	(94,240)	-	(4,249)
Heat pumps	<i>in progress</i>	-	-	(2,900)	-	(2,900)
Classroom alterations	<i>in progress</i>	-	61,651	(59,834)	-	1,817
Totals		<u>\$ ( 17,798)</u>	<u>\$ 170,390</u>	<u>\$ ( 157,924)</u>	<u>\$ -</u>	<u>\$ ( 5,332)</u>

Represented by:

Funds held on behalf of the Ministry of Education

Funds due from the Ministry of Education

1,817  
(7,149)  
\$ ( 5,332)



#### 17 Provision for Cyclical Maintenance

	2020	2020	2019
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Provision at the start of the year	92,000	92,000	90,800
Increase to the provision during the year	12,500	18,000	1,200
Use of provision during the year	(62,000)	(69,500)	-
Provision at the end of the year	<u>\$ 42,500</u>	<u>\$ 40,500</u>	<u>\$ 92,000</u>
Cyclical maintenance - current	27,500	27,500	89,500
Cyclical maintenance - term	15,000	13,000	2,500
	<u>\$ 42,500</u>	<u>\$ 40,500</u>	<u>\$ 92,000</u>

#### 18 Painting Contract Liability

	2020	2020	2019
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Current liability	18,883	19,282	(2,718)
Non current liability	25,392	20,000	-
	<u>\$ 44,275</u>	<u>\$ 39,282</u>	<u>\$ (2,718)</u>

In June 2018 the Board signed an agreement with Programmed Property Services (N.Z.) Limited for an agreed programme of work covering a seven year period. The programme provides for repaints of nominated areas per the plan, with regular maintenance in subsequent years. The agreement has an annual commitment of \$18,883. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.

#### 19 Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and office equipment.

Minimum lease payments payable:

	2020	2020	2019
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
No later than one year	18,467	17,163	18,168
Later than one year and no later than five years	17,956	15,431	18,610
	<u>\$ 36,423</u>	<u>\$ 32,594</u>	<u>\$ 36,778</u>

#### 20 Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 21 Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Associate Principals and Senior Teacher.

	2020 Actual \$	2019 Actual \$
<i>Board Members</i>		
Remuneration	1,210	1,210
Full-time equivalent members	0.12	0.21
	2020 Actual \$	2019 Actual \$
<i>Leadership Team</i>		
Remuneration	461,016	443,852
Full-time equivalent members	4.00	4.00
Total key management personnel remuneration	462,226	445,062
Total full-time equivalent personnel	4.12	4.21

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020 Actual \$000	2019 Actual \$000
Salaries and other short-term employee benefits:		
Salary and other payments	140-150	140-150
Benefits and other emoluments	20-30	10-20
Termination benefits	-	-

### Other employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

The disclosure for "other employees" does not include remuneration of the Principal.

Remuneration \$000	2020 FTE number	2019 FTE number
100-110	1.00	-

## 22 Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee members, or employees during the financial year in relation to that cessation and the number of persons to whom all or part of that total was payable was as follows:

	2020 Actual	2019 Actual
Total	-	-
Number of people	-	-

## 23 Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2020 (Contingent liabilities and assets as at 31 December 2019: \$nil).

## 23 Contingencies (cont'd)

### Holidays Act compliance - schools payroll

The Ministry of Education performs payroll processing and payments on behalf of the School Board of Trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the School may exist.

## 24 Commitments

### (a) Capital commitments

As at 31 December 2020 the Board has entered into contract agreements for capital works as follows:

(a) \$720,397 contract, including variations, for classroom alterations to be completed in 2021 which will be partially funded by the Ministry of Education. \$699,317 has been received to date and this has all been spent on the project. Further funding of \$61,650 is expected from the Ministry of Education. Any overruns on the project are to be funded by the school.

This project has been approved by the Ministry; and

(b) \$38,550 contract for resurfacing of the driveways to be completed in 2021. This project is fully funded by the Ministry of Education and \$53,075 has been received of which \$4,000 has been spent on the project to balance date. This project has been approved by the Ministry; and

(c) \$64,860 contract for the installation of drainage and turf works to be completed in 2021. This project is fully funded by the Ministry of Education and \$66,337 has been received of which \$44,780 has been spent on the project to balance date. This project has been approved by the Ministry.

(Capital commitments at 31 December 2019: \$nil).

### (b) Operating commitments

As at 31 December 2020 the Board has entered into the following contracts for computers and office equipment.

	2020 Actual \$	2019 Actual \$
No later than one year	3,179	2,400
Later than one year and no later than five years	2,525	2,625
	<u>\$ 5,704</u>	<u>\$ 5,025</u>

## 25 Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

## 26 Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised costs

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash and cash equivalents	538,592	528,931	491,475
Receivables	128,709	114,855	124,503
Painting contract	-	-	2,718
Total financial assets measured at amortised cost	<u>\$ 667,301</u>	<u>\$ 643,786</u>	<u>\$ 618,696</u>

### Financial liabilities measured at amortised cost

Payables	252,333	172,267	172,267
Painting contract	44,275	39,282	-
Finance leases	33,963	32,594	32,594
Total financial liabilities measured at amortised cost	<u>\$ 330,571</u>	<u>\$ 244,143</u>	<u>\$ 204,861</u>

# Analysis of Variance Reporting



School Name:		School Number:	1226
Belmont Primary School			
<b>Strategic Aim:</b>	To be a Community of Learners and that all students are able to access The New Zealand Curriculum as evidenced by achievement in relation to expected curriculum levels.		
<b>Annual Aim:</b>	<p>There was an emphasis on writing, with wanting to increase the sub levels of males, Maori and Pasifika students.</p> <p>There was an emphasis on writing, between 3 and 4 years of school and between 5 and 6 years of schooling.</p> <p>We targeted specific groups for reading, between 3 and 4 years of school and between 5 and 6 years of schooling.</p> <p>We targeted specific groups for numeracy, between 3 and 4 years of school and between 5 and 6 years of schooling.</p>		
<b>Target:</b>	<p>Writing 62% (5/8) of children, who are below expectation at the end of 2019, as after 3 years of school, will be at expectation by the end of 2020.</p> <p>54% (12/22) of children, who are below expectation at the end of 2018, after 4 or 5 years of school will be at expectation by the end of 2020</p> <p>Reading 64% (11/17) of Yr 2 &amp; 3 children, who are below expectation at the end of 2019, will be at expectation by the end of 2020.</p> <p>63% (14/22) of Yr 4 &amp; 5 children, who are below expectation at the end of 2019, will be at expectation by the end of 2020.</p> <p>Numeracy 69% (11/16) of Yr 2 and 3 children, who are below expectation at the end of 2019, will be at expectation by the end of 2020.</p>		



	65% (15/23) of Yr 4 & 5 children, who are below expectation at the end of 2019, will be at expectation by the end of 2020.
<b>Baseline Data:</b>	<p>15/100 (15%) of Year 2 and 3 students did not meet the writing expectation at the end of 2019.</p> <p>15/117 (12%) of Year 4 or 5 children did not meet the writing expectation at the end of 2019.</p> <p>21/100 (21%) of Year 2 and 3 did not meet the reading expectation at the end of 2019.</p> <p>15/117 (12%) of Year 4 or 5 children did not meet the reading expectation at the end of 2019.</p> <p>12/100 (12%) of Year 2 and 3 students did not meet the numeracy expectation at the end of 2019.</p> <p>17/117 (14%) of Year 4 or 5 children did not meet the numeracy expectation at the end of 2019.</p>



<b>Actions</b> <i>What did we do?</i>	<b>Outcomes</b> <i>What happened?</i>	<b>Reasons for the variance</b> <i>Why did it happen?</i>	<b>Evaluation</b> <i>Where to next?</i>
<p>We identified by name all the children we wanted to target. We had regular syndicate meetings and followed up on these students. We monitored their progress.</p> <p>We had specific PD in reading, writing and numeracy delivered by outside experts and internal experts.</p> <p>The Board supported us with PD, resources and the use of more teacher aides.</p> <p>We provided devices and online resources during the two lockdowns due to COVID 19.</p>	<p>0 out of 6 targets were met which was disappointing, however considering that transient children, CWSN, Learning Support Children and ESOL who were part of the targeted children we were realistic considering they were aspirational. There are many factors as to why these children did not meet the aspirational targets that were set. These include ESOL, transients, 4 truants, home life and assessed learning difficulties. We must also take into account COVID 19 and the lockdowns and the lack of home support during this time, and therefore the regression of learning when they returned.</p> <p>Writing: 12% or 1/8 reached the target from our targeted Yr 4 children.</p> <p>13% (3/22) of targeted children met the target from our targeted Yr 5 &amp; 6 children</p> <p>Reading: 54% or 12/22 of Year 5 and 6 students met the target. The majority have had interventions while at school. It was pleasing to see this progress.</p>	<p>The major reason for the lack of overall success is varied. The Board are highly supportive, the staff are highly skilled and there was high quality PD. The majority of children were also targeted in all 3 curriculum areas. Most of these children are either ESOL, transients, truants or have assessed learning difficulties.</p> <p>COVID 19 also played a major role for most of these children. Although online work was provided, as were devices, the children did not engage due to circumstances at home.</p> <p>The children that did not meet our targets however made more progress in one year than they previously had achieved, which was pleasing.</p> <p>The teachers and support staff continued to work very hard and deliver quality programmes for all children.</p> <p>Overall 87% of all students achieved at or the expected curriculum levels in writing. This is very pleasing considering two</p>	<p>We will continue to target children who are not reaching the expected curriculum levels and we will readdress our aspirational goals and readdress whom we target.</p> <p>The numeracy PD provided by Lucie Cheeseman was worthwhile although it cost the staff a lot of money for release and in 2021 the Board will fund this PD as the CoL contract has ended.</p> <p>There was no other advantage of belonging to the CoL except two staff are funded for in school roles. There was limited leadership, there was limited staff involvement across the CoL for sharing PD.</p> <p>However, Belmont Primary School will continue to monitor all children, target those children who have not made sufficient progress and provide teachers and students with support staff. The Board are very generous.</p>

<p>53% (9/17) met the target of reaching the expectation level after 3 or 4 years at school. Unfortunately, we did not meet both our targets. A lot of TA support was given to many students as well as online support</p> <p>Numeracy: 26% or 6/23 of our Year 5/6 children met the target of reaching the expected curriculum level.</p> <p>43% or 7/16 of our Year 3 and 4 children met the target of reaching the expected curriculum level.</p> <p>None of our targets were met.</p>	<p>lockdowns. The data is the same as previous years.</p> <p>Overall 86% of all students achieved at or above the expected curriculum levels for reading. This is very pleasing considering two lockdowns. The data is the same as previous years.</p> <p>Overall 85% of all students achieved at or above the expected curriculum levels in Numeracy. This is very pleasing considering the two lockdowns. The data is the same as previous years.</p> <p>Finally, the Board is very generous with PD, resources and overall support.</p>
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

#### Planning for next year:

Belmont Primary will continue to use outside facilitators to guide our staff in numeracy We will continue to work hard in moderating children's work.

Our Board is again supportive with PD, providing external and internal facilitators and our staff are highly motivated.

We have 2 in-school leaders to support us as well as external experts through our CoL.

The Board is also funding 2 extra teachers (.6 in total) to support children who are not progressing as quickly as their peers are. We have employed a teacher to teach ESOL 2 days a week, which is an area we identified that needs support. We have an increasing amount of ESOL students enrolling at our school. Our support staff are fully involved in initiatives including STEPS and Quick60.

The Board is very generous with its support of children, teachers and professional development.

**KIWISPORT INITIATIVE:**

In 2020 Belmont Primary School participated in Kiwisport initiatives and we organized our own providers with support from private providers.

During the year, Belmont Primary had coaching in rugby, soccer, tennis, netball, cricket and touch. The providers were North Harbour Rugby, North Shore Football Club, North Harbour Netball, Devonport Cricket Club and Belmont/Bayswater Racquets Club.

Our children and teachers received coaching in these sports. Each sport organization provided the necessary coaches and 100% of students and staff were involved. All staff also had their own PD in how to coach the respective sports and parents were given the opportunity to attend coaching sessions in netball. Some parents ran these sessions for other parents.

With the remainder of our money, our school bought specific sports and physical education equipment.

This Kiwisport initiative is very good as it allows all children to participate in different sports that they may not have played previously and it may encourage children to get involved in a sports club that may not have done so.

Kiwisport enables children who may not have the chance to participate in sports or sports coaching the opportunity to participate.

In our operational grant for 2020 the initial kiwisport allocation was \$5543.74

**EEO**

Belmont Primary School adheres to the EEO Policy and is a very good employer.



## INDEPENDENT AUDITOR'S REPORT

### TO THE READERS OF BELMONT PRIMARY SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

The Auditor-General is the auditor of Belmont Primary School (the School). The Auditor-General has appointed me, Wayne Monteith, using the staff and resources of BDO Auckland, to carry out the audit of the financial statements of the School on his behalf.

#### Opinion

We have audited the financial statements of the School on pages 2 to 19, that comprise the statement of financial position as at 31 December 2020, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
  - its financial position as at 31 December 2020; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity Standards Reduced Disclosure Regime as applicable to entities that qualify as tier 2.

Our audit was completed on 31 May 2021. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

#### Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of the Board of Trustees for the financial statements

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

### **Responsibilities of the auditor for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.



- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

#### Other information

The Board of Trustees is responsible for the other information. The other information comprises the Analysis of Variance, Board of Trustees Listing and Kiwisport Report, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Wayne Monteith  
BDO Auckland  
On behalf of the Auditor-General  
Auckland, New Zealand